

**VILLAGE OF CONQUEST  
REGULAR MEETING  
January 9, 2024**

The Regular Meeting of the Council of the Village of Conquest was held in the Village Office at 7:00 p.m. on Tuesday, January 9, 2024. Presided over by Mayor Doug Jones with Councilors Lindsay Kokesch, Carly Coulter, Allen Knihniski, Bailey Meier and Administrator Bobbi Jones being present.

Mayor Doug Jones called the meeting to order at 7:00pm.

**MINUTES:**

**1/24  
Agenda** Wilson: "That the Agenda be adopted as presented." Seconded by Kokesch.  
CARRIED.

**No Conflicts Declared arising from the Agenda.**

**2/24  
Minutes** Kokesch: "That the minutes of the Regular Meeting held on December 12, 2023 be accepted as presented." Seconded by Coulter.  
CARRIED.

**3/24  
Transition  
Debenture** Coulter: "That the Bylaw No.1(24), a Bylaw to Transition negotiable debenture into a non-negotiable debenture, be introduced and read a first time." Seconded by Kokesch.  
CARRIED.

**4/24  
Transition  
Debenture** Kokesch: "That the Bylaw No. 1(24, a Bylaw to Transition negotiable debenture into a non-negotiable debenture, be read a second time." Seconded by Wilson.  
CARRIED.

**5/24  
Transition  
Debenture** Wilson: "That the Bylaw No. 1(24), a Bylaw to Transition negotiable debenture into a non-negotiable debenture, be given a third reading at this meeting." Seconded by Knihniski.  
CARRIED.

**6/24  
Transition  
Debenture** Knihniski: That the Bylaw No.1(24), a Bylaw to Transition negotiable debenture into a non-negotiable debenture, be read a third time and adopted." Seconded by Coulter.  
CARRIED UNANIMOUSLY.

**FINANCIAL STATEMENT:**

**Financial  
Statement** December Statements Unavailable.

**CORRESPONDENCE:**

**7/24  
Correspond** Coulter: "That the list of correspondence be accepted as attached and forming part of these minutes, now be filed." Seconded by Kokesch.  
CARRIED.

**OLD BUSINESS:**

**8/24  
Riverbend  
Invoice** Kokesch: "That Council agreed to pay half of Riverbend Industries invoice # 2163 in the amount of \$2,943.31 at December month end and the remaining balance of \$2,943.34 at the January council meeting." Seconded by Wilson.  
CARRIED.

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**NEW BUSINESS:**

**9/24 Emterra Bins** Wilson: "That Council increase the number of Emterra recycling bins by adding 2 more bins to the Village's share of recycling receptacles." Seconded by Knihniski.

CARRIED.

**10/24 Dispense Correspond** Knihniski: "That the Council dispense with the reading of the correspondence received each month; that a listing of correspondence received be attached to the monthly minutes, and dealt with if necessary." Seconded by Coulter

CARRIED.

**11/24 Deputy Mayor** Kokesch: That the following act as Deputy Mayor for the year 2024:

Jan/Feb/Mar 2024	Councilor Coulter
Apr/May/Jun 2024	Councilor Kokesch
Jul/Aug/Sep 2024	Councilor Wilson
Oct/Nov 2024	Councilor Knihniski." Seconded by Wilson.

CARRIED.

**12/24 Finance Committee** Wilson: "That the following be appointed to the Finance Committee for 2024, with the first name being the signor:

Jan/Feb/Mar 2024	Councilor Wilson/Knihniski
Apr/May/Jun 2024	Councilor Coulter/Kokesch
Jul/Aug/Sep 2024	Councilor Wilson/Knihniski
Oct/Nov 2024	Councilor Coulter/Kokesch." Seconded by Knihniski.

CARRIED.

**13/24 Street & Blvd Committee** Knihniski: "That Kokesch and Coulter be appointed to the Street and Boulevard Committee for year 2024." Seconded by Coulter.

CARRIED.

**14/24 Landfill/Tsfr Committee** Coulter: "That Councilor Wilson and Knihniski be appointed to the Landfill/Transfer Station Committee for the year 2024." Seconded by Kokesch.

CARRIED.

**15/24 Lagoon Committee** Kokesch: "That Kokesch and Knihniski be appointed to the Lagoon Committee for the year 2024." Seconded by Wilson.

CARRIED.

**16/24 WaterWolf Rep** Wilson: "That the Representative for the WaterWolf Planning Commission for 2024 be Councilor Coulter." Seconded by Knihniski.

CARRIED.

**17/24 Meal Allowance** Knihniski: "That the Village pay or reimburse Council and employees a meal allowance while attending training sessions or conferences at a rate of \$20.00 per meal. Amounts in excess of this shall be the responsibility of the Council member /employee." Seconded by Coulter.

CARRIED.

**18/24 Mileage** Coulter: "That the mileage rate be set at \$0.50 per kilometer for 2024." Seconded by Kokesch.

CARRIED.

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- 19/24 Wheat Lib Rep** Kokesch: "That the appointed representative for the Wheatland Regional Library Board for 2024 be Jean Jones." Seconded by Wilson.  
CARRIED.
- 20/24 Library Levy** Wilson: "That the Village pay the first half of the 2024 Wheatland Regional Library levy in the amount of \$668.00." Seconded by Knihniski.  
CARRIED.
- 21/24 Half Rent Library** Knihniski "That the Village pay half the 2024 rent for the Conquest Library at a cost of \$750.00." Seconded by Coulter.  
CARRIED.
- 22/24 SUMAssure Premiums** Coulter: "That the Village pay AON Canada Inc. the 2024-2025 SUMAssure premiums in the amount of \$9,325.00, and that the Village bill back the Conquest Community Center (arena) for their share of \$3,309.55 plus PST." Seconded by Kokesch.  
CARRIED.
- 23/24 Fidelity Bond** Kokesch: "That the Council of the Village of Conquest acknowledge the Fidelity Bond Form A for employee dishonesty in the amount of \$500,000.00 through SUMAssure (AON)." Seconded by Wilson.  
CARRIED.
- 24/24 Fire Chief Indemnity** Wilson: That the Fire Chief Indemnity remain at \$250.00 with an additional payment of \$20.00 per meeting for 2024." Seconded by Knihniski.  
CARRIED.
- 25/24 Deputy Fire Chief** Knihniski: "That the Deputy Fire Chief Indemnity remain at \$100.00 for 2024." Seconded by Coulter.  
CARRIED.
- 26/24 Fire Fighter Salary** Coulter: "That the Firefighter Salary remain at \$700.00 per year for 2024." Seconded by Kokesch.  
CARRIED.
- 27/24 Alternate Admin** Kokesch: "That the Village designate the RM of Fertile Valley Administrator L. Jean Jones to act as the alternate person (administrator) in the event that the Village administrator Bobbi Jones is unable to attend a special meeting of Council Per MA Section 81.1." Seconded by Wilson.  
CARRIED.
- 28/24 Signing Authority** Wilson: "That the Mayor or any Councilor in addition to the Administrator, have signing authority for the Village of Conquest for cheques and other negotiable instruments." Seconded by Knihniski.  
CARRIED.
- 29/24 UMAAS Membership** Knihniski: "That the Village pay for the Administrator's membership renewal for 2024 with the Urban Municipal Administrator Association of Saskatchewan (UMAAS) at a cost of \$250.00." Seconded by Coulter.  
CARRIED.
- 30/24 SUMA Membership** Coulter: "That the Village renew its annual 2024 SUMA Membership at a cost \$758.33." Seconded by Kokesch.  
CARRIED.
- 31/24 FCM Membership** Kokesch: "That the Village renew its annual Membership for 2024 with FCM (Federation of Canadian Municipalities) at a cost of \$131.53." Seconded by Wilson.

CARRIED.

**32/24**      Wilson: "That the Village pay the 2024/2025 WaterWolf Membership dues at a  
**WaterWolf**      cost of \$631.26." Seconded by Kokesch.  
**Membership**      CARRIED.

**33/24**      Kokesch: "That the Administrator be the Assessor for 2024." Seconded by  
**Admin**      Coulter.  
**Assessor**      CARRIED.

**34/24**      Coulter: "That the Village Support Crime Stoppers in the amount of \$50.00."  
**Crime**      Seconded by Kokesch.  
**Stoppers**      CARRIED.

**35/24**      Kokesch: "That the Village approve the annual request for a community event  
**Liquor**      liquor permit be issued to the Conquest Community Center for  
**Permit Rink**      Fundraising Events taking place in the Conquest Community Center and  
                         Conquest Sports Grounds for events between January 31, 2024 and January 31,  
                         2025." Seconded by Wilson.  
                         CARRIED.

**36/24**      Wilson: "That Council accept the draft Water Licensing Report presented by  
**Water**      Watermark to be submitted to the Water Security Agency to replace the  
**License**      the temporary water license with a permanent one." Seconded by Knihniski.  
                         CARRIED.

**37/24**      Knihniski: "That the Village send the administrator to the Municipal Elections  
**Municipal**      Spring Workshop in Swift Current on April 2, 2024 at a cost \$100.00 plus  
**Elections**      mileage." Seconded by Coulter.  
**Workshop**      CARRIED.

**38/24**      Coulter: "That Council approve the administrator to work an additional 8 hour  
**Additional**      day per week, being closed to the public as required to complete the increasing  
**Hours**      administrative duties and responsibilities for the Village." Seconded by Kokesch.  
                         CARRIED.

**39/24**      Kokesch: "That the Village authorize Morley Sinclair to revise the Water Treat-  
**WTP Manual**      ment Plant Operator Manual to include changes made in 2023/2024 to the Water  
**Update**      Treatment Plant and the installation of the new well."  
                         CARRIED.

**40/24**      Wilson: "That the Administrator attend the virtual SUMA Sector Meeting on  
**SUMA**      January 16, 2024 at a cost of \$40.00." Seconded by Knihniski.  
**Sector Mtg**      CARRIED.

**PAYMENT OF ACCOUNTS:**

**41/24**      Knihniski: "That the List of Accounts for Approval totaling \$83,191.82 attached  
**List of**      and forming part of these minutes be approved for payment." Seconded by  
**Accounts**      Coulter.  
                         CARRIED.

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**ADJOURNMENT:**

**42/24  
Adjourn**

Coulter: "That the meeting be adjourned."

The meeting of the Council of the Village of Conquest was adjourned at 9:28pm.



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Mayor – Doug Jones

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Administrator – Bobbi R. Jones

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