

**VILLAGE OF CONQUEST
REGULAR MEETING
January 12, 2021**

The Regular Meeting of the Council of the Village of Conquest was held in the Village Office at 7:00 p.m. on Tuesday, January 12, 2021. Presided over by Mayor Doug Jones with Councilors Gary Hatch, Allan Knihniski, Carly Coulter, Lindsay Kokesch and Administrator Bobbi Jones being present.

Mayor Doug Jones called the meeting to order at 7:00pm.

MINUTES:

**1/21
Agenda**

Knihniski: "That the Agenda be adopted as presented." Seconded by Hatch.

CARRIED.

Conflicts Declared arising from the Agenda:

Mayor Doug Jones declared a conflict regarding an item on the agenda. Mayor Jones felt he was in conflict of interest with the letter submitted to council from Jordy Jones as Jordy is his nephew.

**2/21
Minutes**

Hatch: "That the minutes of the Regular Meeting held on December 17, 2020 be accepted as presented." Seconded by Coulter

CARRIED.

FINANCIAL STATEMENT:

**3/21
Financial
Statements**

Coulter: That the Financial Statements for the month of December 2021 be accepted as presented." Seconded by Kokesch.

CARRIED.

CORRESPONDENCE:

**4/21
Correspondence**

Knihniski: "That the list of correspondence be accepted as attached and forming part of these minutes, now be filed." Seconded by Hatch.

CARRIED.

OLD BUSINESS:

**5/21
Signing Authority**

Hatch: "That Mayor or any Councillor in addition to the Administrator have signing authority for the Village of Conquest for cheques and other negotiable instruments." Seconded by Coulter.

CARRIED.

NEW BUSINESS:

**6/21
Dispense Reading
Correspondence**

Coulter: "That Village dispense with the reading of correspondence received each month and that a listing of correspondence received be attached to the monthly minutes, and dealt with if necessary." Seconded by Kokesch.

CARRIED.

8/21
Street Committee Knihniski: "That Councillors Kokesch and Coulter be appointed to the Street Committee for the year 2021.
CARRIED.

9/21
Landfill Committee Kokesch: "That Councillors Hatch and Knihniski be appointed to the Landfill Committee for the year 2021." Seconded by Coulter.
CARRIED.

10/21
Lagoon Committee Coulter: "That Councillors Hatch & Kokesch be appointed to the Lagoon Committee for the year 2021." Seconded by Knihniski.
CARRIED.

11/21
Deputy Mayor Knihniski: "That the following act as a Deputy Mayor for the year 2021:
Jan/Feb/Mar 2021 Councillor Kokesch
Apr/May/Jun 2021 Councilor Kokesch
Jul/Aug/Sep 2021 Councillor Hatch
Oct/Nov/Dec 2021 Councillor Hatch." Seconded by Hatch.

CARRIED.

12/21
WaterWolf Planning Commission Representative Hatch: "That the Representative for the WaterWolf Planning Commission for 2021 be Councillor Coulter." Seconded by Kokesch.
CARRIED.

13/21
WCMGC Representative Knihniski: "That the Village appoint Councillor Kokesch as the WCMGC Representative for the Village of Conquest for 2020." Seconded by Hatch.
CARRIED.

14/21
Meal Allowance Hatch: "That the Village pay or reimburse council and employees a meal allowance while attending training sessions or conferences at a rate of \$20.00 per meal. Amounts in excess of this shall be the responsibility of the council member or employee." Seconded Coulter.
CARRIED.

15/21
Mileage Rate Coulter: "That the mileage rate be set at \$0.50 per kilometer for 2021." Seconded by Kokesch.
CARRIED.

16/21
Council Remuneration Kokesch: "That remuneration for council meetings be as follows for 2021:
Mayor: \$85.00 per meeting
Council: \$85.00 per meeting
Administrator \$85.00 per meeting." Seconded by Knihniski.
CARRIED.

17/21
Wheatland Region- Kokesch: That the Village pay the 1st half of the Wheatland Regional Library 2021 levy in the amount of \$616.00." Seconded by Knihniski.

**20/21
Insurance
Policy Provider**

Coulter: "That the Village cancel its SGI Insurance Policy Z 08505113-4 through Pederson Insurance on January 15, 2021 and have coverage provided by SUMAssure which is owned and governed by the subscribing member of the Saskatchewan Urban Municipalities Association (SUMA) rebranding as Municipalities of Saskatchewan." Seconded by Kokesch.

CARRIED.

**21/21
Fidelity Bond
SUMAssure**

Kokesch: "That the Council of the Village of Conquest acknowledge that it holds an annual Fidelity Bond Form A for employee Dishonesty in the amount of \$500,000.00 through SUMAssure." Seconded by Knihniski.

CARRIED.

**22/21
Muni-Sask
Resolutions**

Knihniski: "That the Council vote in favor of the four Resolutions to be presented at the Annual Municipalities of Saskatchewan virtual convention:

- 1) Staggered Municipal Elections
- 2) Supplementary Assessments
- 3) Monitoring Water Quality in Lakes & Rivers
- 4) Development of a Wetland Policy for Saskatchewan."

Seconded by Hatch.

CARRIED.

**23/21
Fire Chief
Indemnity**

Hatch: "That the Fire Chief Indemnity remain at \$250.00 with the additional payment of \$20.00 per meeting for 2021." Seconded by Coulter.

CARRIED.

**24/21
Deputy Fire
Chief**

Coulter: "That the Deputy Fire Chief indemnity remain at \$100.00 for 2021." Seconded by Kokesch.

CARRIED.

**25/21
Firefighter
Salary**

Kokesch: "That the Firefighter Salary remain the same at \$700.00 for the year 2021." Seconded by Knihniski.

CARRIED.

**26/21
VFIS
Insurance**

Knihniski: "That the Village renew its Voluntary Firefighter Insurance for 2021 (Option A, and 24/7 Off Duty Coverage) at a cost of \$1137.05." Seconded by Hatch.

CARRIED.

Mayor Doug Jones left the meeting at 8:30pm due to a Declared Conflict of Interest. Deputy Mayor Lindsay Kokesch took over as chair.

**27/21
Letter from
Jordy Jones
Return of Lots**

Hatch: That the Village accept the request to accept back Lots 30-34 BLK 08 Plan G178 previously sold to Jordy and Kennedy Jones in September of 2020 and refund them the \$1,250.00 they had paid for them." Seconded by Coulter.

**Alternate Admin
Special Meeting**

Jean Jones to act as the alternate person (administrator) in the event that the Village administrator Bobbi Jones is unable to attend any special meeting called by council per *Section 81.1 of The Municipalities Act.*” Seconded by Knihniski.

CARRIED.

**30/21
Well Points
Repairs**

Knihniski: “That the Village take action to have necessary work performed on the 8 Well Points that are located at the Conquest Aquifer to ensure that all points are serviced and functioning optimally. The Foreman is to coordinate the work that needs to be done and report to council for approval.” Seconded by Coulter.

CARRIED.

**31/21
UMAAS
Membership**

Coulter: “That the Village pay for the Administrator’s Membership renewal for 2021 with the Urban Municipal Administrator Association of Saskatchewan (UMAAS) at a cost of \$220.00.” Seconded by Kokesch.

CARRIED.

**32/21
SUMA
Membership**

Kokesch: That the Village renew its annual 2021 SUMA Membership at a cost of \$683.53.” Seconded by Knihniski.

CARRIED.

**33/21
WaterWolf
Membership**

Knihniski: “That the Village pay the 2020/2021 WaterWolf Membership dues at a cost of \$604.80.” Seconded by Hatch.

CARRIED.

**34/21
WCMGC
Membership**

Hatch: “That the Village renew its Membership with West Central Municipal Government Committee at a cost of \$72.00.” Seconded by Coulter.

CARRIED.

**35/21
Munisoft
Software
Maintenance**

Kokesch: “That the Village renew its 2021 annual software maintenance with Munisoft at a cost of \$2,110.38.” Seconded by Knihniski.

CARRIED.

**36/21
Munisoft
Equipment
Maintenance**

Knihniski: “That the Village renew its 2021 Equipment Maintenance with Munisoft at a cost of \$344.10.” Seconded by Hatch.

CARRIED.

**37/21
Board of
Revision**

Hatch: “That the Village pay \$210.00 to Gord Krismer and Associates for the 2021 Board of Revision annual retainer fee.” Seconded by Coulter.

CARRIED.

**38/21
Crime Stoppers**

Coulter: “That the Village support Crime Stoppers with a Volunteer Levy of \$50.00.” Seconded by Kokesch.

CARRIED.

**40/21
Revenue Sharing
Declaration**

Municipal Revenue Sharing Grant - Declaration of Eligibility

Knihniski:

“That the Council of the *Village of Conquest* confirms that the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2019 Audited Financial Statements to the Ministry of Government Relations;
- Submission of the 2019 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.” Seconded by Hatch.

CARRIED.

**41/21
Administrator
Assessor**

Hatch: “That the Administrator be the Assessor for 2021.” Seconded by Coulter.

CARRIED.

**42/21
Rink Liquor
Permit**

Coulter: “That the Village approve the annual request for a community event permit to be issued to the Conquest Community Rink for Fundraising Events taking place in the Conquest Community between January 31, 2021 and January 31, 2022.” Seconded by Kokesch.

CARRIED.

PAYMENT OF ACCOUNTS:

**43/21
List of Accounts**

Hatch: “That the List of Accounts for Approval totaling \$51,806.49 attached and forming part of these minutes be approved for payment.” Seconded by Coulter.

CARRIED.

ADJOURNMENT:

**44/21
Adjourn**

Coulter: “That the meeting be adjourned.”

The meeting of the Council of the Village of Conquest was adjourned at 9:20pm.

